THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, January 7, 1974

FACULTY RECRUITMENT GUIDELINES -- Guidelines on procedures for recruitment of new faculty have now been mailed to all deans, department chairman, and administrative officers in the form of a memorandum from C. H. Walther, Assistant Vice President for Academic Affairs, and Equal Employment Opportunity officer for academic personnel. President Elliott commented on the policy and procedures (as set forth in the memorandum) at the December 14, 1973, meeting of the University Senate. He said, "As we near the final stages of implementing the university's commitment to nondiscrimination and affirmative action to insure equal employment opportunity for all, it is appropriate to clarify the university's policy in that regard.

"The basic policy of nondiscrimination is stated in the Faculty Handbook and in the Manual of Personnel Directives. Policy, principles, standards, and procedures generally applicable to academic personnel are set forth in the Faculty Code and Ordinances. Senate Resolutions 70/10 (A Resolution Concerning Criteria for Academic Tenure and Promotion in Academic Rank) and 69/12 (A Resolution Concerning Procedures for Making Decisions Affecting Faculty Status) provide for Faculty statements of guidelines relating to criteria and procedures, respectively, to implement the above policies. These statements of policy are reaffirmed at this time.

"The University's program for affirmative action is currently undergoing extensive revision, under the auspices of the University Commission on Equal Opportunity. The new version will be made public after is has been approved by the appropriate faculty and administrative bodies.

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"In order to make more effective the general policies referred to previously, the following administrative policies have been approved.

--Recommendations for appointment, promotion, or tenure (for full-time members of the Faculty) cannot be approved unless the originating Department presents evidence of complicance with University policy, as embodied in the documents referenced above and in the University's commitments to affirmative action in employment.

--An offer of a Faculty position cannot be tendered until the EEO officer for academic personnel has been assured that the search pattern and selection procedures followed and criteria used in selection conform to University policy and to the requirements of Federal EEO law.

--The University will make public announcement of openings for academic appointments. These announcements should be designed to notify scholars in all parts of the country of the University's interest in examining the credentials of all persons who believe they may meet the University's standards of quality. Exceptions from this policy must be approved by the Assistant Vice President for Academic Academic Affairs (EEO officer for academic personnel)."

FACULTY LIBRARY LOAN POLICY -- A revision of the University Library's faculty loan policy has been approved by the Library Committee of the Faculty Senate and was reported to the Senate at its regular meeting on December 14, 1973. Effective January 1, 1974, the following provisions now apply:

1. The duration of the faculty loan period will be one semester. The return date for circulating materials will be the last class day of each semester.

2. Notification of overdue volumes will be given to faculty members three days after the date due. A record of outstanding charges remaining as of the first class day of the next semester will be forwarded to appropriate departmental chairmen for action.

3. Semester loan provisions do not apply to the following library materials:

   (a) Seven-day loans

   (b) Uncatalogued volumes

   (c) Periodicals

   (d) Reserved books

4. Volumes charged for one semester and requested by other borrowers will be recalled by the library two weeks after the date charged to a faculty member. These volumes must be returned within seven days from the receipt of notification. Departmental chairmen will be notified of failure of members of their departments to return requested materials promptly.

NEW UNIVERSITY CASHIER --Mrs. Lelia O. Kent is the new university cashier, effective today, January 7, 1974. Mrs. Kent, who has been serving as assistant cashier, succeeds Joseph H. Spicer, who is retiring after having served the university 26 and one half years.

ADMISSIONS OFFICE OPEN WEDNESDAY EVENINGS--The Admissions Office is now remaining open Wednesday evenings until 7:00 p.m. to receive applications and give general information about applying. These new hours have been instituted for the convenience of those who cannot come at other times. The Admissions Office policy of being open Saturday mornings from 9:00 a.m. to 1:00 p.m. will continue.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, January 28, 1974

SPEAKER SELECTION--- The Columbian College Student-Faculty Council is in the process of selecting a commencement speaker for the May graduation ceremony of Columbian College. All nominations may be sent to the Columbian College Advisory Council care of Jerry Nadler, Monroe Hall, room 205.

PUBLICATION OF MEDICAL HISTORY--- University Historian Elmer Louis Kayser's A Medical Center is now available. The book tells the story of medical instruction at George Washington from its earliest beginnings through the establishment of the Medical School in 1825 down to the development of the present George Washington University Medical Center. The author will be present to inscribe copies on Friday, February 1, 1974 at 4:00 p.m. in the Paul Himmelfarb Health Sciences Library, 2300 Eye Street.

"UNIVERSITY FORUM"--- WRGW will launch "University Forum," a weekly discussion program of important issues relating to The George Washington University community, on Tuesday, January 29, at 12:00 noon. Guests will include various members of the administration. Broadcasts will be heard in the Marvin Center and in all dormitories on 680 AM. President Elliott will be interviewed tomorrow, Tuesday, January 29.

DETWILER MEMORIAL--- The department of education of the School of Education is establishing a living memorial in memory of the late Dr. Harry Grubb Detwiler, who died in February, 1973. Dr. Detwiler came to the University in 1952 and, at the time of his death, was professor of education, and chairman of the department of education. This memorial will be the Harry Grubb Detwiler Memorial Conference on Counseling and Guidance to be held annually during or near the last week in February. The first conference is scheduled for Friday,

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February 22, 1974. Dr. John Odgers, an authority in the guidance field, will be the speaker. A dinner program will be held in the Marvin Center Ballroom at 7:30 p.m., preceded by a 6:30 p.m. cash bar. Those wishing to pre-register may send checks for $10.00 to "The Harry Grubb Detwiler Memorial Fund," c/o Mrs. Shulamith Elster, 2900 Valley Drive, Alexandria, Va. 22302.

COMMITTEE ON CAR POOLING--- David G. Speck, Director of Student Activities, has agreed to serve as chairman of an ad hoc Committee on Car Pooling. This committee has been formed to conduct a study to determine if a university-wide system is feasible and if so, to develop a plan for implementation. The university wants to encourage members of the campus community to use car pools and/or bus pools in order to reduce traffic congestion, air pollution, and fuel consumption. The following members have agreed to serve on the committee:

Mr. Thomas C. Teeples	Computer Center
Prof. Steve Girten	Urban & Regional Planning
Mr. Philip Ordway	Student Representative
Miss Marilyn Mundy	Marvin Center
Mr. John Hawkins	Medical Center
Mr. F. R. Munt	Business Affairs Office
Mr. Joel S. Vincent	Student - Parking Committee

Members of the committee are actively seeking your comments and suggestions. Everyone in the university community is encouraged to use the Car Pool Board on the Ground Floor of the Marvin Center. The board is to be used to arrange local rides, as well as rides to distant points.

SEAS DESIGNATED TESTING CENTER--- The School of Engineering and Applied Science has been designated a testing center by the Junior Engineering Technical Society (JETS). SEAS will administer the JETS Engineering Aptitude Search Tests for area high school students in grades 9 through 12. The tests are designed to enable students to determine their fitness and ability to enter the engineering profession and to estimate and perhaps improve their chances of receiving scholarships. For additional information, call Engineering Admissions Office, 676-6158.

UNIVERSITY LIBRARY--- Cathy Jones of the Library's Reader Services Department invites groups and individual members of the university community to create displays for the University Library. Hobbies, crafts, anything that would be of interest is welcome. Ms. Jones can be contacted at 676-6950.

A "Freebie Department" has been opened in the New Book Area on the first floor of the University Library. Members of the university community are invited to bring in old paperbacks to trade for other paperbacks in the "freebie" section. All the books are free to keep for as long as readers want. They do not have to be checked out.

The group study rooms on the stack floors of the library are no longer open to individuals. Groups wishing to use the studies can obtain keys at the Reserve and Current Periodical Department on the library's lower level. One person representing the group can pick up a key upon presentation of his University ID card.

THE MONDAY REPORT

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Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, February 11, 1974

WINTER CONVOCATION--- Approximately 950 persons will receive degrees at the Winter Convocation Monday, February 18, in Constitution Hall at 8:00 p.m.

Dr. Albert Sabin, discoverer of the oral polio vaccine, will give the address and will receive the honorary degree of doctor of laws. His subject will be "Challenge to Universities in the Remaining Years of the Twentieth Century." Dr. Sabin has earned an international reputation for his research. The discoverer of the B virus, he has been the recipient of numerous awards including the Theobald Smith Award in Medical Science, chiefly for his research in pneumonia and infantile paralysis; the E. Mead Johnson Award for research on virus diseases of the nervous system; a Robert Koch medal from West Germany, and a gold medal for merit in public health from Italy. He is currently an expert consultant at the National Cancer Institute, National Institutes of Health.

Alumni acheivement awards will be presented to four distinquished graduates: Paul F. Hannah, attorney (Ll.B. 1933); Michael G. Kammen, Pulitzer Prize winner in American history (A.B. 1958); John B. Moloney, research scientist (M.S. 1953, Ph.D. 1959); and Miriam T. Rooney, international jurist (J.D. 1942).

Following his graduation from The George Washington Law School, Mr. Hannah practiced law in Washington until World War II. After service as a colonel in the Signal Corps, he joined the Raytheon Company in Waltham, Mass., as general counsel, secretary, and vice president until 1963, when he became a partner in his present law firm, Gadsby and Hannah. A fellow of the American Bar Association and a member of its House of Delegates, he is chairman of the association's Environmental Law Committee and a member of the Standing Committee on Professional Career Development.

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Dr. Kammen holds two degrees from Harvard University (A.M. and Ph.D.) where he taught in 1964-65, before joining the faculty of Cornell University where he now occupies the Newton C. Farr Professorship of American History and Culture. He received the 1973 Pulitzer Prize for U.S. History for his book, People of Paradox: An Inquiry Concerning the Origins of American Civilization. Dr. Kammen is the author of other books dealing with the American colonial period including A Rope of Sand: The Colonial Agents, British Politics, and the American Revolution; Politics and Society in Colonial America: Democracy or Deference; and Deputyes and Libertyes: The Origins of Representative Government in Colonial America. A member of Phi Beta Kappa, Dr. Kammen was a Fellow of the National Endowment for the Humanities in 1967. His numerous memberships include the American Historical Association, the Economic History Association, and the Colonial Society of Massachussetts.

Dr. Moloney is known for his isolation of the "Moloney virus," one of the early discoveries of a possible viral cause for cancer. His research activity has focused on the possible role of viruses in the etiology of human tumors, particularly the leukemias, and on the study of possible viral causes for cancer. He is currently Associate Scientific Director for Viral Oncology and chairman of the Special Virus Cancer Program at the National Cancer Institute, where he has served in various capacities since 1947. Since 1970 he has given up much of his own research to administer the Special Virus Cancer Program, said to be the best program in virology in the world. Dr. Moloney served four years as chairman of the special Animal Leukemia Ecology Segment of the American Association for Cancer Research, and five years on the editorial advisory board of Cancer Research.

Dr. Rooney who received her undergraduate and Ph.D. degrees from the Catholic University of America, was the first dean of the Seton Hall University School of Law, serving for 11 years. She remained on the faculty there as research professor in jurisprudence and international law until her appointment as senior lecturer in law under the Fulbright-Hays Program in Vietnam from 1965 to 1968. Her work in the field of international law has been recognized with many awards including the Outstanding Woman Award given by the National Association of Women Lawyers and their first Pax Urbis ex Jure award with gold medal noting her as one of the six outstanding women jurists in the world. She was the first woman appointed to the faculty of the Law School at Catholic University and from 1956 until 1967, she served as an observer at the United Nations for the National Association of Women Lawyers. Since 1967 she has continued to serve as representative of World Peace Through Law at the United Nations.

President Elliott will confer the degrees, present the alumni achievement awards, and give the traditional charge to the graduates. Rabbi Stanley Rabbinowitz of Adas Israel Congregation, will give the invocation and benediction. Music will be provided by The George Washington University Orchestra under the direction of George Steiner.

MARTHA'S MARATHON OF BIRTHDAY BARGAINS---Martha's Marathon, the traditional student fund-raising auction of treats and privileges, will be held on Friday, February 22, at 7:30 p.m. in the Marvin Center Ballroom. Sponsored by The George Washington University Residence Hall Association, the auction will provide funds for residence for a dormitory student next year. The committee, under the direction of chairman Geoff Kaplan, is now amassing auction items from the campus, the community, and Capitol Hill. Admission will be fifty cents.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Special Edition for Tuesday, February 19, 1974

SENATE EXECUTIVE COMMITTEE--- At the February 8 meeting of the Faculty Senate the Executive Committee for the 1974-75 session was elected. The members are: Edwin L. Stevens, professor of speech, chairman; Marie M. Cassidy, professor of physiology; Phillip D. Grubb, professor of business administration; Ralph C. Nash, professor of law; and Lois G. Schwoerer, associate professor of history.

SENATOR COOPER ON CHINA--- Former U. S. Senator John Sherman Cooper (R-Ky.), Edgar R. Baker Adjunct Professor in the School of Public and International Affairs, will give his impressions of present-day China, which he visited last month, in his seminar Monday, February 25, in Room 426 of the Marvin Center from 3:30 to 5:00 p.m. The seminar is open to all GW faculty and students.

CAPITAL CENTRE TICKETS--- The Student Activities Office has arranged with the new Capital Centre in Landover, Md., to begin providing tickets for all Capital Centre events at reductions of 20% to 30% off the regular ticket prices. Most Capital Bullets' basketball games and special productions, such as Circus America, will be included in the specially-priced program and are available for all members of the University community (students, faculty, employees and alumni). Mail order forms may be obtained from the Marvin Center Information Desk, the Student Activities Office, or the Alumni House. Orders may be sent directly to the Capital Centre with payment, and tickets will be sent directly to the purchaser. All other details appear on the mail order forms.

THE HEATING REPORT--- Accompanying this Monday Report is a special report on heating by Ron Hendren, Manager of the News Bureau in the Office of Public Relations.

-Monday Report-

THE HEATING REPORT

by Ron Hendren

"Why in the name of all that is sensible does the heating system have to be on when it is warm enough outside to confuse the cherry blossoms?"

If you have asked that question occasionally this winter, rest assured you are not alone. It is a reasonable question and deserves a sensible answer. There is one: When the weather outside is unseasonably warm, the heating systems in GW buildings are not turned on. The uncomfortably high temperatures that occasionally result on warm winter days, particularly in the Marvin Center and in the new library, stem not from the fact that the heating systems are on, but rather from the fact that the cooling systems may be off. Confused? Let's take it from the top again, slowly.

A part of the system for heating and cooling the Marvin Center utilizes a network of ducts through which hot or cold air is forced into those Center rooms containing thermostats. During all except the coldest months the air flowing through the ducts is maintained, through chilling at a central point if necessary, at 55 degrees. It is then reheated by coils within the ducts to maintain the temperatures set on the various room thermostats.

However, during the coldest winter months, the chilling units have to be turned off to prevent possible serious damage in the event of a sudden freeze. During these months, outside air is the

only source for daytime cooling. Ah, now you see the problem created by warm winter days.

Relatively warm outside air (above 55 degrees), coupled with body heat (350 British Thermal Units per resting person) added to the warmth produced by lights occasionally means uncomfortably warm room temperatures.

Pretty much the same situation prevails in the new library, except that the chillers in that building run on fuel oil, not electricity. Needless to say, George Washington University, like the rest of George's country, does not have the amount of fuel it would like to have, and when at all possible outside air rather than chilled air is being used as a means of conserving fuel. But whether powered by electricity or by fuel oil, chillers,like Cadillacs, are big consumers of energy. And if we are to get through the winter at all, we must be careful to crank them up only when absolutely necessary.

But, mind you, the excessive warmth you may feel from time to time is not likely caused by the heating system being awake, but by the cooling system being asleep. There's a difference. Knowing about it may not make you more comfortable, but perhaps it will make you more understanding about the present unhappy predicament of those who work to keep our bodies happy.

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THE MONDAY REPORT

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Jane Lingo, Acting Editor

Monday, February 25, 1974

PAYROLL SAVINGS PLAN--- A drive will be conducted at the university during the first week in April to highlight the opportunity for employees to purchase U.S. Savings Bonds through the university's Payroll Savings Plan. The plan is offered as a service to all full-time permanent employees. Series E Bonds now offer an interest rate of 6% when held for maturity at five years. (Prior to December 1, 1973, Series E Bonds yielded only 5 1/2% in 5 and a half years.) This year's bond drive chairman is Assistant Vice President for Administration John H. Strandquist. "The Payroll Savings Plan offers the investor who can only save a small amount at a time the opportunity to save regularly and at a good rate of interest," Mr. Strandquist points out. Application forms and further information will be provided to each department during the month of March.

STUDENT LEADERSHIP CONFERENCE--- A conference on "Leadership Issues for Today" is being sponsored by the university chapters of Mortar Board and Omicron Delta Kappa on Saturday and Sunday, March 23 and 24, at Airlie House in Warrenton, Va. All George Washington students, both undergraduate and graduate, who will be at the university during the 1974-75 academic year are invited to sign up for it. University Trustee Everett Bellows will give the keynote speech. General sessions and workshops led by student leaders, members of the faculty and staff, and alumni, will examine aspects of leadership in areas such as communications, decision-making, organization, programming, financial concerns, the university structure, leadership styles, and ethical responsibilities. Today's Hatchet carries a complete description of the program, and decriptions are also available at the Marvin Center Information Desk and the Student Activities Office. Bus transporation will be provided to and from Airlie. Through grants from President Elliott and the Student Activities Office, the program is offered at a cost of $5.00 per person, including overnight lodging and meals. Applications, available at the Student Activites Office, Room 425, Marvin Center, must be completed and returned by Monday, March 4, at 6:00 p.m. Space is limited to 100 participants on a first-come, first-served basis.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, March 25, 1974

BOARD OF TRUSTEES' ACTIONS--- The Board of Trustees at its stated meeting, Thursday, March 21, adopted a resolution to establish twenty honors scholoarships for use by students from the Washington metropolitan area. These scholarships, of $1000 each, have been established in addition to other existing scholarship funds. They will be awarded on the basis of scholastic merit and continued to deserving students in the amount of one thousand dollars. The action was recommended by the Faculty Senate in Resolution 74/2. The new area honors scholarships will be effective for students entering in the fall of 1975.

The Board also passed a resolution in memory of the late Admiral Lewis L. Strauss, who served the university as a Charter Trustee from 1959 to 1969, when he became an Honorary Trustee. He died on January 21 of this year. The resolution which traced his distinguished career spoke of his "keen and perceptive mind, active imagination, and indefatigable energy." He received the honorary degree of Doctor of Humanities from the university in February, 1973.

The board voted an increase in the Marvin Center fee of $3.50 per semester for full-time undergraduate students and full-time students in law and medicine; and a thirty-five cent increase per semester for graduate students and part-time undergraduate students per credit hour. The resulting center fees will be $46.50 for full-time undergraduates, law, and medical students, and is not to exceed $46.50 and may be less in the cases of graduate students and part-time undergraduates.

TELETHON -- "GEORGE CALLING"--- The annual alumni telephone fund-raising drive is now being conducted from Room 413 of the Marvin Center, between the hours of 6:00 and 9:30 p.m. Monday through Thursday evenings through April 11. Law and medical alumni will be

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calling this evening, March 25; alumni of the College of General Studies, March 26; alumni of the School of Public and International Affairs and the School of Government and Business Administration, March 27; and students on March 28. The following evenings members of the General Alumni Association Governing Board, alumni of the School of Education, members of the faculty and staff, alumni of Columbian College, and the Graduate School of Arts and Sciences, students, Engineering alumni and Lettermen will be manning the telephones. Out of town telethons have already been conducted in Baltimore, New York, Philadelphia, in the Tidewater, Virginia, area on the West Coast and in the South. Any member of the university community may volunteer for the telethon on any evening of his choosing. Complimentary parking in the Marvin Center garage is provided. For further information, call the Development Office, 676-6415.

FELLOWSHIP INFORMATION--- Beginning this spring applications for one-man research fellowships from the National Endowment for the Humanities will be processed through its Division of Fellowships. Applications for one-man research projects being prepared for the next research grants deadlines (May 6, November 18, 1974) should be submitted to the Fellowships Division of the National Endowment for the Humanities under its deadlines of June 17 (notification in November) or October 15 (notification in March 1975). For further information, call Andrea Stewart, 676-6217.

UNIVERSITY BLOOD DRIVE--- In cooperation with the American Red Cross, there will be a one-day blood drive at the university on Monday, April 15, between the hours of 10:00 a.m. and 3:30 p.m. in the ballroom of the Marvin Center. University Coordinator for the drive is Byron M. Matthai, Assistant Director of the Office of Safety and Security. Those wishing to give blood may schedule a time with his office (first floor, Woodhull House, 676-6945 or 676-6948). Questions concerning eligibility may also be directed to the office. Persons under 21 should arrange to pick up a permission form prior to April 15.

-Monday Report-

THE MONDAY REPORT

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Jane Lingo, Acting Editor

Monday, April 15, 1974

LIBRARY INVENTORY IN MAY--- The first complete inventory of the University Library stack collections since 1940 will be taken from May 13 to May 31 when the library will be closed. All staff except those required for essential operations will assist in the checking of books on the shelves against the shelf list and in removing from the catalog the cards for books that have disappeared over the years.

In order to complete the inventory in such a short time, it is necessary to close the library so that the collections may be stabilized and the staff freed to do the work. Telephone inquiries can be handled during the inventory, but to the extent possible, library needs should be satisfied before closing.

LIBRARY RESERVED BOOK LISTS FOR SUMMER AND FALL--- The Reserve Department of the University Library encourages all faculty members to submit fall 1974 reserved book lists before leaving campus for the summer. Those members of the faculty who are on the mailing list should by now have received two renewal cards, one to be used for the summer session, the other for fall. Those who have not yet received renewal cards, should call ext. 6843 or stop by the library.

Faculty members who plan summer reserve lists should bear in mind that the library will be closed for inventory (see above). It would aid the library greatly to have the first summer session reserve books set aside before May 12.

UNIVERSITY BLOOD DRIVE TODAY--- The one-day blood drive at the university, sponsored in cooperation with the American Red Cross, is scheduled for today between the hours of 10:00 a.m. and 3:30 p.m.

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in the ballroom of the Marvin Center. Those who have not already selected a time to give blood and who wish to do so may call 676-6945 or 676-6948.

TRAVEL DISCOUNTS--- The Monday Report would like to bring to the attention of the university community the fact that there are various discounts available to members of the faculty and administrative staff for hotel accommodations and car rentals. The Sheraton Hotel Corporation of America issues student-faculty cards which provide a discount at all Sheraton hotels. The cards can be obtained by writing to the Sheraton Corporation of America, 470 Atlantic Avenue, Boston, Mass. 02210. Some, not all, Ramada Inns give a discount to faculty and administrative staff, with identification. It is necessary to check with the individual Ramada Inn. Both the Sheraton and Ramada discounts vary in different parts of the country. Hertz Rent-A-Car gives a discount all over the United States to faculty and administrative staff with identification. The branch of Sanders World Travel, Inc. in the ground floor of the Marvin Center can provide information on university charter flights and other special rates available to faculty and administrative staff.

SPECIAL COLLECTIONS REMINDER--- Faculty and staff cleaning out their desks at the end of the semester are reminded that the Special Collections Department of the University Library welcomes copies of all George Washington publications, repeat all. Please send all publications to Mrs. Annette Steiner, Room 407, University Library.

"COOLING IT"--- Accompanying this Monday Report is a special report on air-conditioning by Phil DeBrabant

-Monday Report-

"Cooling It"

by Phil DeBrabant

Now that the cherry blossoms have heralded spring and warmer weather, you're probably wondering when the air-conditioning is going to be turned on. That's a fair question, but it doesn't have an easy answer, say the men who labor to keep us warm in winter, cool in summer, and happy year 'round. But it goes something like this: air-conditioning will be turned on in different buildings at different times under different conditions.

What does that mean? Well, if you're in a building like Monroe, Lisner, or the Hall of Government where windows can be opened to draw cooler air in and thereby maintain reasonably comfortable room temperatures, then the air-conditioning will not be activated until the outside temperature is expected to remain consistently above 75 degrees.

But buildings like the Library, the Marvin Center, Rice Hall, and Ross Hall don't have windows that open. So, air-conditioning in these buildings will be turned on when the outside temperature is expected to be consistently above 70 degrees.

You'll be glad to know that all systems are ready to go. Since they haven't been tested this year, there undoubtedly will be some problems when they're first put into operation. Why haven't they been tested? At last a simple answer: money. To have tested the air-conditioning prior to start-up would have significantly increased

electrical demand and therefore would have cost the university thousands of dollars.

Since we were required to reduce fuel consumption by about 25% this past winter, we lowered thermostats, turned out lights, and consolidated building space. In order to cut fuel consumption this summer, we'll be expected to maintain higher room temperatures in all university buildings than we have in the past. In the interests of energy conservation, those of you who are served by window air-conditioning units should turn them off when you leave at night or when you expect to be away from your office for several hours.

So, break out the lemonade and stay tuned to the Monday Report for further developments in the war against heat, and oh yes, would you please pass a tall, cold glass this way.

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THE MONDAY REPORT

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Jane Lingo, Acting Editor

Monday, April 22, 1974

UNIVERSITY COMMENCEMENT EXERCISES--- Approximately 2,300 graduates will receive degrees at the university's commencement exercises scheduled for Sunday, May 5, and Sunday, May 26.

Dr. Harold Berman, chairman of the National Endowment for the Humanities, will give the address at the May 5 graduation ceremonies of Columbian College of Arts and Sciences in Constitution Hall at 8 p.m. He will also receive the honorary degree of Doctor of Humanities.

President Elliott will confer the honorary degree and degrees in course, as he will at all the ceremonies.

The commencement exercises of six separate schools, five in addition to Columbian College, are scheduled for May 5.

Dr. Henry Solomon, professor of economics, and dean-designate of the Graduate School of Arts and Sciences, will speak at the school's graduation at 1 p.m. in the Dorothy Betts Marvin Theatre.

Dean Peter Vaill of the School of Government and Business Administration will speak to the graduates of the school in 1:30 p.m. ceremonies at Lisner Auditorium.

At 3:30 p.m. Dr. Martin Goland, president, Southwest Research Institute, will address the graduates of the School of Engineering and Applied Science in the Dorothy Betts Marvin Theatre.

Thomas L. Hughes, president, Carnegie Endowment for International Peace, will speak at the 6 p.m. graduation of the School of Public and International Affairs in the Dorothy Betts Marvin Theatre.

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Dr. Grover LaMarr Angel, professor of education, will give the address at the 7 p.m. exercises of the School of Education in Lisner Auditorium.

Emeritus status will be conferred on Dr. Angel at the School of Education exercises.

Dr. Arthur Edward Burns of the department of economics, who served as dean of the Graduate School of Arts and Sciences from 1967 to the present, and as chairman of the Graduate Council during the preceding ten years, will receive the status of professor emeritus of economics at the Graduate School of Arts and Sciences exercises.

Dr. Kenneth Johnson of the School of Engineering and Applied Science will receive the status of professor emeritus of engineering administration at the exercises of the School of Engineering and Applied Science.

Dr. James Harold Coberly and Dr. Charles William Cole of the Department of English will each receive the status of professor emeritus of English at the Columbian College exercises. Dr. Cole has served as dean of the Summer Sessions from February 1960 to the present.

Distinguished Service Awards, established in the fall of 1973 by action of the University Committee on Public Ceremonies, to be given by the individual schools and colleges to persons who have distinguished themselves in various fields, will be given for the first time. The School of Government and Business Administration will give awards to James V. Milano, director, Corporate Information and Control systems, Pfizer, Inc.; Walter A. Slowinski, resident partner, Baker and McKenzie (international business law); and Professor Emeritus of Health Care Administration Frederick H. Gibbs. Dean Vaill will present the awards at the School of Government and Business Administration exercises.

Leon Jaworski, Esq., Special Prosecutor, Watergate Special Prosecution Force, will address the graduates of the National Law Center on Sunday, May 26, in Lisner Auditorium.

Dr. Elisabeth K. Ross, physician and author of A Pioneering Study on Death and Dying, will address the graduates of the School of Medicine at the school's 4 p.m. ceremonies on May 26 in Lisner Auditorium.

Four members of the medical faculty are scheduled to receive the emeritus status at the ceremonies: Dr. Louis K. Alpert, professor emeritus of medicine; Dr. William Staton Anderson, professor emeritus of clinical child health and development; Dr. Reginald Spencer Lourie, professor emeritus of child health

and development and of psychiatry and behaviorial sciences; and Dr. Thomas Martin Peery, professor emeritus of pathology. Dr. Peery served as chairman of the department of pathology from September 1954 to the present.

-Monday Report-

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Jane Lingo, Editor

Monday, April 29, 1974

PETER MUIRHEAD TO JOIN THE UNIVERSITY--- Peter P. Muirhead, Deputy Commissioner for Higher Education in the Office of Education (HEW), will assume a combination of duties at the university in September of this year.

Commissioner Muirhead will become director of the Educational Resources Information Center (ERIC) Clearinghouse on Higher Education at the university. He will be a professorial lecturer in the School of Education, teaching part time, and he will participate in the activities of the Institute for Educational Leadership at the university.

"We are very fortunate to bring to George Washington University a man with Commissioner Muirhead's experience and broad understanding of the problems which beset American education," President Elliott commented. "We know that our administrative staff, as well as the faculty and graduate students of the university, will benefit from this new close association with him," he continued.

Mr. Muirhead succeeds Dr. Carl J. Lange, assistant vice president for research at the university, in the director's post at the ERIC Clearinghouse. Dr. Lange will head a new interdisciplinary program in the Graduate School of Arts and Sciences in the area of educational policy, as well as fulfilling the responsibilities of assistant vice president for research and associate professor of psychology.

Mr. Muirhead joined the federal government in 1959 to administer the higher education programs authorized by the National Defense Education Act. In 1961 he was named Assistant Commissioner for Program and Legislative Planning and in 1965 became the first Associate Commissioner to head the newly established Bureau of Higher Education. Executive Deputy Commissioner for Education from 1970 to 1972, he served several times as Acting Commissioner of Education. He has been Deputy Commissioner for Higher Education since June, 1973.

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BLUE CROSS-BLUE SHIELD INFORMATION--- There will be no change in the premium rates for Blue Cross-Blue Shield for the period July 1, 1974 through June 30, 1975, Vice President for Administration H. John Cantini, Jr., has announced. Premium rates for university subscribers who have Blue Cross-Blue Shield contracts other than the Preferred-Surgical Medical will also remain the same. Premiums will continue to be deducted from paychecks to provide for continuous coverage unless the Payroll Office is notified in writing to discontinue the premium deduction.

Group Hospitalization Incorporated (Blue Cross-Blue Shield) has agreed to an "Open Enrollment Period" for the George Washington University Group providing the group can meet a quota of new enrollees. The Open Enrollment Period will extend from Wednesday, May 1, through Monday, May 20. Coverage will become effective July 1. If the assigned quota is not met, employees who have completed applications will be advised. During this open period employees may enroll in Blue Cross or in Blue Cross and Blue Shield. If currently enrolled in Blue Cross only, employees may broaden the coverage to include Blue Shield.

Those interested in enrolling or increasing their coverage should visit the approporate Personnel Office. (Personnel Office for the Medical Center, 2206 Eye Street, N.W.; University Personnel Office, 2114 G Street, N.W.)

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, May 20, 1974

BOARD OF TRUSTEES--- The Board of Trustees elected four new members at its annual meeting, Thursday, May 16.

Elected charter trustees were: Joel Barlow, attorney, a partner in the law firm of Covington and Burling, and Frank K. Dickey, executive director, National Commission on Accrediting.

Alumni trustees elected were Abe Pollin, president of Abe Pollin, Inc., construction firm, and Joseph S. Wright, Sr., chairman of the board of Zenith Radio Corporation.

Joel Barlow holds the bachelor of laws and juris doctor degrees from George Washington and the bachelor of arts from Alma College. He has been a partner in Covington and Burling since 1941. He has specialized for many years in legal cases involving federal taxation and corporate reorganization, and in the legal problems of educational institutions, business trade associations, and other tax-exempt organizations. He is a fellow of the American Bar Association and a member of the Order of the Coif. He has served as president, chairman, or director of national organizations in the areas of taxes, finance, and commerce, and as a trustee of a number of educational institutions.

Dr. Frank K. Dickey has been executive director of the National Commission on Accrediting since 1965. Prior to that he was executive director of the Southern Association of Colleges and Schools for two years, and earlier, president of the University of Kentucky for seven years. He holds the bachelor of arts from Transylvania College and the master of arts and doctor of education from the University of Kentucky. He was a post-doctoral fellow at Harvard University. He taught in secondary schools in Kentucky for four years before

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joining the United States Army in 1943. After three years' service, he became associated with the University of Kentucky serving in positions of increasing responsibility until he was elected president in 1956.

Abe Pollin attended the University of Maryland and earned the bachelor of arts in government at George Washington. He is chairman of the board of the Capital Centre, the National Basketball Association, and president of the National Basketball Association "Washington Bullets". Mr. Pollin is owner of the National Hockey League Washington Franchise and a member of the Washington Board of Trade. He is a director of County Federal Savings and Loan Association (Rockville) and of the United Jewish Appeal, the National Jewish Hospital, and the Jewish Community Center. For two years he served as national chairman of the annual support program for the School of Government and Business Administration.

Joseph S. Wright, Sr., received the degree of bachelor of laws from the university. He also attended the University of Redlands and Northern Montana College. He has been chairman of the Zenith Radio Corporation since 1968. Mr. Wright is a trustee of the University of Chicago, a member of the board of directors of Henrotin Hospital, and a director of the Continental Illinois National Bank and Trust Company of Chicago, the Standard Oil Company of Indiana, and the Commonwealth Edison Corporation. He received an alumni achievement award from the university in 1968.

AFFIRMATIVE ACTION PLAN--- President Elliott has accepted the second edition of the Affirmative Action Plan for the university, drafted by the university's Commission on Equal Opportunity. On May 15, he signed a directive to accompany the plan which is now being prepared for distribution to officers of the university, deans, department chairmen, department and division heads, project directors, and other responsible university personnel. The directive reaffirms the university's commitment to the principles of nondiscrimination and affirmative action to assure equal opportunity for women and minorities in all categories of employment. The commission, a broadly representative body, was appointed by President Elliott in January, 1973. Associate Professor of History Lois G. Schwoerer has served as chairwoman. Copies of the plan may be obtained from the Office of the Provost or from the Office of Personnel Services.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, June 10, 1974

UNIVERSITY HONORS SHAHANSHAH--- The University awarded the honorary degree of Doctor of Public Service to His Imperial Majesty Mohammad Reza Pahlavi, Aryamehr, Shahanshah of Iran in a ceremony on Wednesday, June 5, at 11:30 a.m. at the Imperial Palace in Tehran.

In conferring the degree, President Elliott cited the Shah's achievement during the thirty-two years of his reign in bringing Iran "to the ranks of the foremost nations of our time." He singled out for special praise the Shah's "White Revolution" and his recent decrees on free education and free health care for all Iranian citizens.

Of the Shah's actions in bringing about a solution to the worldwide oil problem, President Elliott said, "... you assumed a central role in ending an international crisis that would have deprived millions of light, heat, and livelihood."

Informally Dr. Elliott reminded the Shah of the long relationship-- dating back more than fifty years, or approximately one third of the University's history-- that has existed between George Washington University and Iran. The first Iranian students came to the University in 1916. Recently it was announced that Iran would send 54 graduate students to the University to participate in a special two-year training program in the School of Engineering and Applied Science.

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Chairman of the board of trustees Charles E. Phillips was present at the conferring of the degree.

Representing the George Washington faculty was Dr. Philip Grub, professor of business administration, and a member of the executive committee of the Faculty Senate.

The honorary degree citation, read by President Elliott, said, "Your Imperial Majesty, today an admiring world looks to your country as the model for the actions that must be taken so that a people who have known an ancient greatness may once again achieve that greatness in the twentieth century. You assumed the throne of Iran in 1941 but waited twenty-six years for your formal coronation, vowing that you would not crown yourself until Iran was a prosperous and progressive nation. By 1967 the evidence of your success was overwhelming. Your encompassing vision, summed up in the twelve points of The White Revolution, and in your recent decrees on free education and free health care for all has taken Iran to the ranks of the foremost nations of our time. And it has returned to its people a lost heritage-- the glory of Cyrus the Great. This staggering feat you accomplished despite opponents both within and without your borders. But part of your secret was a factor without which no great national vision can come to life-- the love of your people.

The admiring world had further reason to extend its gratitude to you a few months ago when you assumed a central role in ending an international crisis that would have deprived millions of light, heat, and livelihood. Of you it may be said, as it was of your ancestor Darius:

I have chosen the way which was as straight as a javelin,
I have chosen the right way.

Your Imperial Majesty, The George Washington University takes pride in conferring upon you the degree of Doctor of Public Service."

The Shah replied, " I am deeply touched and pleased at receiving this degree from such a renowned academic institution as George Washington University. Your kind words strike a highly sympathetic chord in my heart. To express my deep sense of appreciation I can only say that we shall continue to strive for the same humanitarian objectives we have long been pursuing. That is, we shall do all we can, not only for our own people, but also for other countries whose burdens we seek to ease. To this end, we have already taken several measures, among which are our initiation of the human welfare legion and our proposal for a world fund to help poor nations and those in need of foreign aid on a bilateral basis with special easy term loans. We will do all in our power to help poor countries, near and far, develop their resources and have a decent standard of living. As for ourselves, the steps we have taken are purely logical and humane and, I hope, intelligent. In our struggle for a better life

we have not been guided by any 'isms', although certain idealogies might in some cases prescribe courses similar to those we have taken. All these measures are aimed at improving the standard of our people's material life within a framework of individual liberties which allows for a parallel enhancement of their spiritual life. In this world of technology, you have to enjoy an increasingly better life every day. I can assure you that we shall relentlessly endeavor in this direction and also wherever possible, be useful outside our borders. We will do so with the greatest pleasure and pride."

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, June 24, 1974

COMMUTER CLUB QUESTIONNAIRE--- The university is providing a Computer Club questionnaire to any student, faculty or staff member interested in car pooling. This service is being offered in cooperation with the Metropolitan Washington Board of Trade and the Metropolitan Washington Council of Governments. Questionnaires, now available in the University Parking Office, 2211 H Street, N.W., can be picked up, completed, and returned to the office at any time during the year. A 25¢ processing fee is required when questionnaires are turned in. The processing, being handled by the Board of Trade, will require a minimum of three weeks. George Washington University questionnaires will be matched up only with George Washington personnel and students. Participants may check with the Parking Office for results of the questionnaires.

CORONARY PREVENTION PROJECT SEEKS VOLUNTEERS--- The Coronary Prevention Project at the University Medical Center needs male volunteers between the ages of 35 and 59 with elevated serum cholesterol and normal triglycerides.

Heart disease is still ranked as the number one cause of death in the United States today. According to current statistics, one in every ten Americans is afflicted each year with coronary artery disease, and the majority of these victims are men.

High serum cholesterol and triglyceride levels (two fats or lipids which circulate in the blood) have been strongly associated with increased risk of atherosclerosis (hardening of the arteries) leading to coronary heart disease. The

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Coronary Prevention Project at the Medical Center, sponsored by the National Heart and Lung Institute, is attempting to determine whether lowering plasma cholesterol levels will prevent coronary heart disease.

Men who think they might be eligible are urged to call the Coronary Prevention Project at 331-2744 for screening information.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, July 22, 1974

INNOVATION INFORMATION CENTER--- An Innovation Information Center for the collection, analysis, and dissemination of literature and research reports on technological innovation and transfer has been developed by the Innovation Information and Analysis Project (IIAP) of the Program of Policy Studies in Science and Technology of the university. The center now has approximately 5000 items in its collections and has prepared more than 1000 structured abstracts. The center offers unique resources for researchers in innovation and technology transfer. Some services are already available. The center's cumulative accession lists are available at cost. From these lists it is possible to order packages of any number of abstracts, both those prepared by the staff of the center and those collected from other sources. There is a nominal charge for the abstracts.

The center is now exploring ways of making other services available, such as special bibliographic searches, special abstracting, etc. The center does not have the space or staff to accommodate scholars who may wish to browse extensively or to borrow materials. However, everyone in the university community is invited to visit the center on Wednesday, July 24, between the hours of 2:00 to 5:00 p.m. or by special arrangement with Ms. Natalie Hawley, chief information specialist, telephone 676-6635. Dr. Vary Coates is acting director of the Innovation Information and Analysis Project and would welcome ideas on ways of increasing the usefulness of the center to the research and teaching community. (Dr. Coates' telephone, 676-7576.) The center is funded by the National Research and Development Assessment Program of the National Science Foundation. The center is located in Rooms 715 to 718 of the University Library.

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CORONARY PREVENTION PROJECT SCREENING--- Tomorrow, Tuesday, July 23, there will be a mass screening for all GW male employees between the ages of 35 and 59, conducted by the Coronary Prevention Project. Any man employed by the university, within the ages specified, can have his cholesterol level and blood pressure measured at no charge as a service of the project being conducted by the University's Lipid Research Clinic. The screening is scheduled for 7:30 a.m. to 10:00 a.m. in the Main Conference Room of the University Hospital. The Clinic's staff of physicians, nurses and technicians will be available to take a blood sample, measure blood pressure, and discuss a nation-wide study to determine whether lowering cholesterol levels in the blood can prevent heart attacks. Coffee and doughnuts will be provided after the tests.

THE GEORGE WASHINGTON UNIVERSITY CLUB--- The club's summer hours are:

luncheon service, main dining room, 11:30 to 2:30 p.m.
sandwich service, main lounge, 11:30 a.m. to 3:00 p.m.
light supper service, main lounge, 4:00 p.m. to 7:00 p.m.
refreshment service, 11:30 a.m. to 3:00 p.m. and 4:00 to 7:30 p.m.

The club is in operation during these hours Monday through Friday.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, July 29, 1974

FUNDS AVAILABLE TO D.C. INSTITUTIONS OF HIGHER EDUCATION--- Under Title I of the Higher Education Act of 1965, approximately $100,000 will be available this coming year to institutions of higher education in the District of Columbia for community service and continuing education programs. The Consortium of Universities of the Washington Metropolitan Area serves as the acting administrative agency in the District for the Title I funds.

Funding for Title I (HEA 1965) projects is two-thirds Federal and one-third local. Of the one-third local match requirement, it is anticipated that the District of Columbia Government will contribute approximately fifty percent, with institutions making up the difference.

The Fiscal 1975 Annual Amendment to the D.C. State Plan identifies as long-range goals for the program (1) strengthening community organizations, agencies, and advisory neighborhood councils, and (2) assisting the D.C. Government in its efforts toward self-government and improved delivery of services.

Those interested in applying should request a copy of the FY 75 Amendment and an application from the Director, Mrs. Marguerite M. Beatty, as soon as possible. (Telephone, 462-4868). Letters of intent to apply are due no later than November 1, 1974. Full proposals are due December 15, 1974.

NOTARY PUBLIC--- Marilyn Mundy, Operations Manager of the Marvin Center, is now a notary public whose services are available to everyone in the university community on a walk-in basis. Nominal fees are required by D.C. law for the services of a notary public. Miss Mundy is located in the second-floor administrative offices of the Marvin Center, telephone 676-7470. The notary public service is available from 9 a.m. to 5 p.m.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the office of Public Relations
Jane Lingo, Editor

Monday, August 19, 1974

GEORGE WASHINGTON AND IRANIAN EDUCATION MINISTRY SIGN AGREEMENT--- The university and the Ministry of Science and Higher Education of the Government of Iran have signed a broad-based agreement whereby the university will provide faculty and other services for Iranian postgraduate education and educational programs for Iranian students both here and Iran.

Under the terms of the agreement, effective immediately, the university will be active in such areas a 1.) accepting Iranian students into GW programs and creating special programs for them, 2.) training future teachers for Iran especially in management, education, basic sciences, and medicine, 3.) improving curricula in Iranian universities, 4.) strengthening faculty development and assisting Iranian universities in recruiting and training faculty through exchanges, counseling, and special programs, and 5.) participating in the development of a new postgraduate university in Iran.

The agreement includes the establishment of the Aryamehr Chair in Multinational Management in the School of Government and Business Administration.

Dr. Phillip D. Grub, professor of business administration, will occupy the chair and will serve also as special assistant to the president for internatioanl programs to coordinate the new program.

In concluding the agreement, His Excellency Ardeshir Zahedi, Ambassador of Iran to the United States, and President Elliott both stressed the long-term and mutually advantageous results the program has for the rapidly developing nation of Iran and for the university.

Initial plans call for approximately 25 to 50 Iranian graduate students to be accepted for the fall semester of 1974 in the basic sciences (chemistry, physics, and biological sciences); education; management (business, health care and public administration, and

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government, and urban and regional planning); and the arts and sciences (with a broad spectrum of fields ranging from anatomy and anthropology to speech and drama and statistics).

Extended visits of university faculty to Iranian institutions of higher education will be arranged in the fields named, and GW faculty will assist Iranian faculty and administrators in making contact with appropriate professional organizations in the United States according to their field specializations.

In addition, the university will make available, beginning in September, one broadly-qualified senior professor in management disciplines to serve as an on-site advisor to the Iranian Ministry of Science and Higher Education concerning curriculum strategy and development for a new graduate university now in the formative stages in Iran. George Washington's goal will be to put the new Iranian university on a self-sustaining basis, with a primarily Iranian faculty, at the earliest possible date.

Professor Grub came to the university in September of 1964 as assistant professor of business administration. He progressed through the ranks to become full professor in July of 1972, and served as chairman of the department from July 1968 to June 1970. He is a member of the executive committee of the Faculty Senate.

Dr. Grub has been active as a management consultant to industry and governments, both domestic and foreign, on problems of international trade, export promotion, long-range planning, executive and manager development, and tourism. He headed the official United States Department of State industrial seminar team in marketing and management to the second Asian International Trade Fair in Iran in 1969.

In business education Professor Grub has been active in graduate courses in international trade theory and policy, executive leadership and development, management of multinational operations, and business policy. Since 1973 he has worked closely with Tehran College of Business Administration in the development of its business curriculum.

Dr. Grub was a member of the official party from the university in Tehran on June 5 of this year when President Elliott presented the honorary degree of doctor of public service to the Shah of Iran.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, September 9, 1974

ELIGIBILITY FOR FACULTY SENATE COMMITTEES -- The Executive Committee of the Faculty Senate calls attention to the fact that membership on Senate committees is open to anyone within the University community. It has been the custom, whenever possible, to honor requests of students and others to serve as members of some Senate committees.

The Executive Committee requests that anyone interested in serving contact the Chairman of the Executive Committee of the Faculty Senate, Edwin L. Stevens.

NEW UNIVERSITY PUBLICATIONS SERIES -- A grant from the Eugene and Agnes E. Meyer Foundation will be used to launch a series of monographs to be published under the general title of GW Washington Studies. The Meyer grant has been matched by university funds in support of the project. The monographs are intended to serve as an expression of and further stimulus to the increase in Washington-oriented research and teaching which has been evident in all divisions of the university in recent years.

The focus throughout the series will be on the city of Washington as a major urban center rather than as the federal capital. Within that general focus, it is expected that Washington-related scholarship from many different academic disciplines will be represented in the series. Authors must be either faculty or student members of the university.

The editorial board members will be: Letitia Brown (American History and Civilization), Stephen Burks (Urban Affairs), Dorn McGrath (Urban and Regional Planning), Anthony Yezer (Economics), Francis Rosenberger (Columbia Historical Society), and Diane Seiffert (Washington Center for Metropolitan Studies). The general editor will be Roderick French, coordinator of GW's Humanities Development Program.

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The Division of Experimental Programs will handle publication and distribution of the monographs. They will be sold at cost, with the income to be used to create a fund with which to continue the series.

The board hopes to publish four monographs each academic year. Manuscripts and inquiries should be addressed to Roderick French, Monroe Hall, 409.

ADDRESS CHANGES -- Members of the faculty who have moved during the summer are asked to record their new home addresses in the Office of the Provost and Vice President for Academic Affairs (extension 6512 or 676-6512) so that the appropriate changes may be made in the university's mailing system.

UNIVERSITY CLUB MEMBERS' LOUNGE -- The Members' Lounge in the George Washington University Club has been redecorated over the summer and a 25-inch screen color TV has been placed in the adjoining Morris Room. The lounge will be equipped with a telephone. Service can be requested by phone from other sections of the club. Leading daily newspapers and periodicals will be placed in the lounge for the enjoyment of the members. Free coffee will be available every morning, Monday through Friday, from 10 to 11 a.m. Monday night football, on television, with free beer and pretzels, will be featured during the 13 weeks beginning Monday, September 16, and ending Monday, December 9 with game times 9 p.m. Both regular and light dinner service will be available before the games.

HEALTH INSURANCE FOR STUDENTS -- Student health insurance can still be taken out through tomorrow, Tuesday, September 10, up to 5 p.m. The student health insurance is available for full-time students only. Arrangements have been made through Higham, Neilson, Whitridge & Reid, Inc. to provide insurance at the rate of $66.00 per year, instead of the $63.12 per semester which was the cost last year. The insurance covers medical expenses resulting from accident or sickness occurring during the period from September 1, 1974, through August 31, 1975. Students should apply to the Student Accounts Office, 3rd floor, Luther Rice Hall, to take out insurance. Questions reagrding insurance should be addressed to the Student Health Service, telephone, 676-6829.

BOWLING LEAGUE -- The Marvin Center Game Room is in the process of forming a G.W. University Employees Bowling League for the 1974-75 academic school year. All full-time and part-time faculty, staff, and administrative personnel of the university, Medical Center, and Law School, as well as alumni are elegible to participate. Team entries may be made on an individual, group, department, or office basis. Further information may be obtained from the Game Room, the Ground Floor Information Desk in the Marvin Center, the University Club, or from Bob Case at 676-7162.

THE MONDAY REPORT

The George Washington University

Published by The Office of Public Relations
Jane Lingo, Editor

September 16, 1974

TITLE I FUNDS AVAILABLE TO D.C. INSTITUTIONS OF HIGHER EDUCATION -- Under Title I of the Higher Education Act of 1965, approximately $100,000 will be available this coming year to institutions of higher education in the District of Columbia for community service and continuing education programs. The Consortium of Universities of the Washington Metropolitan Area serves as the acting administrative agency in the District for the Title I funds.

Funding for Title I (HEA 1965) projects is two-thirds federal and one-third local. Of the one-third local match requirement, it is anticipated that the District of Columbia Government will contribute approximately fifty percent, with institutions making up the difference.

The Fiscal 1975 Annual Amendment to the D.C. State Plan identifies as long-range goals for the program (1) strengthening community organizations, agencies, and advisory neighborhood councils, and (2) assisting the D.C. Government in its efforts toward self-government and improved delivery of services.

Those interested in applying should request a copy of the FY 75 Amendment and an application from the Director, Mrs. Marguerite M. Beatty, as soon as possible. (Telephone, 462-4868). Letters of intent to apply are due no later than November 1, 1974. Full proposals are due December 15, 1974.
(Editor's Note; This information was run in an earlier Monday Report and is given again for the convenience of those who may have missed it.)

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RESEARCH GROUPS DISPLAY -- An exhibit has been arranged in the University Library to offer a better knowledge and understanding of the diversity and quantity of projects in which university research groups have engaged since 1925. The main emphasis is on recent work done by university research groups. The display is in the second floor lobby, corridors, and Special Collections Reading Room. It opens today, September 16, and will continue through October. Hours are 9 a.m. to 6 p.m. Monday through Friday.

676-NEWS -- The Student Activities Office is now operating a recorded tape message of daily campus events which can be heard by dialing 676 and the letters n-e-w-s. News will provide 24-hour information on the latest activities as well as changes and cancellations. Anyone interested in submitting information about an organization or department can call the Student Activities Office at 676-6555. All items must pertain to university activities.

CAPITAL CENTRE DISCOUNTS -- The Student Activities Office has arranged for discount tickets for many of the Capital Centre sponsored events in the coming year. Tickets will be $1.00 off the regular prices (with 1/2 off for children under 13) for most performances. The discounts are available for all members of the George Washington University community. Discount forms may be obtained from the Student Activities Office, (Rooms 425 and 427 of the Marvin Center), from the Marvin Center Ground Floor Information Desk, and from the Alumni House at 714 - 21st Street.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, September 30, 1974

EMPLOYEE BENEFIT CHANGES--President Elliott recently approved changes in various benefit plans for all full-time regular faculty and administrative and staff personnel.

Effective immediately, full-time employees may participate in the TIAA-CREF Retirement Plan by contributing a minimum of 1% of their gross monthly salary or an additional amount expressed in whole percentage points. The University will contribute the equivalent of twice the employee's contribution up to a maximum of 10%.

Effective July 1, 1974, the eligibility waiting period for all full-time employees for the Long Term Disability Insurance Plan, which is offered without cost to eligible employees of the University, was reduced to two (2) full years of employment.

Effective January 1, 1975, the university will contribute that portion of the premium equal to the employee's share of his or her Blue Cross coverage for those employees enrolled in Blue Cross, or Blue Cross and Blue Shield through the University's group plan.

Also effective January 1, 1975, the University will make available to the full-time academic and nonacademic staff a Health Maintenance Organization (HMO) Plan. A Blue Cross representative will be on campus during the week of November 4 to explain the HMO plan to eligible faculty and administrative and staff personnel. These sessions will be held in Ross Hall, Room 117. Further details and a schedule of the meetings will be published in a later Monday Report. In addition to the benefits mentioned, the University continues to offer life insurance to all full-time employees including the $2,000

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non-contributory (free) coverage with additional contributory coverage with additional contributory coverage which the employee may elect. The tuition benefit plan remains in effect whereby full-time faculty and administrative and staff personnel are eligible for tuition benefits for themselves, their spouses and dependent children effective the first semester or semmer session following the date of employment.. In each case the student must meet all university requirements for admission.

The staffs of the Records and Benefits Division of the University and Medical Center Personnel Offices are available to assist faculty and administrative and staff personnel with any questions regarding benefits. The Medical Center Personnel Office is located at 2206 Eye Street, N.W., telephone 331-2601. The University Personnel Office is located at 2114 G Street, N.W., telephone 676-6880.

Further details will be presented in a Benefits Newsletter to be distributed on campus in the near future.

SECURITY OF PROPERTY IN OFFICES--The Office of Safety and Security suggests precautions to guard against the possibility of thefts and burglaries.

1. Be alert to strangers.
2. Heads of offices should inform employees when repairs are to be made or deliveries or pickups are scheduled.
3. Purses or valuable small items should not be left on or under desks.
4. Lock the door when an office is to be left unattended even for a few minutes. Do not leave a reception area unattended, arrange for a relief.
5. Consider the use of a mirror for the observation of an unoccupied area out of the line of sight, for example directed around a corner.
6. Do not keep cash, stamps, or keys in an unlocked drawer.
7. Do not leave a safe combination on a day-lock position.
8. Bolt office machines to surfaces where they are used. Lock-bolts are inexpensive and may be requisitioned through the Business Office.
9. Campus Security, EXTENSION 6111, should be called if there is any cause for concern.

FACULTY AND STAFF GIVING--A total of $136,058.24 was contributed to the University by 660 members of the faculty and staff during the fiscal year 1973-74. Professor Edwin L. Stevens, chairman of the Executive Committee of the Faculty Senate, announced the total at the September 13 Faculty Senate meeting. President Elliott termed the contributions "a magnificent gift." $79,816.22 was given by 250 members of the faculty who are alumni. $1,300 was given by seven members of the administrative staff who are alumni. $52,699.52 was given by 345 members of the faculty who are not alumni. $2,242.50 was given by members of the staff who are non-alumni.

THE THOMAS HENRY CARROLL MEMORIAL CONFERENCE ROOM--Room 208 in the University Library has been dedicated as the Thomas Henry Carroll Memorial Conference Room in memory of the late President Carroll who served as president of the univeristy from February 1961 to July 1964.

He died in office July 27, 1964. The portrait of President Carroll painted by Bjorn Egeli has been placed in the room. Mrs. Carroll came to the library for a simple dedication ceremony on September 24.

CHIEF ACQUISITIONS LIBRARIAN--Miss Constance M. Kearns will become Chief Acquisitions Librarian in the University Library effective tomorrow, Tuesday, October 1. Miss Kearns replaces Ms. Sally Roof who resigned.

CAPITAL CENTRE DISCOUNT POLICY--Discount prices for Capital Centre events will vary with the individual events. The discount prices announced in the September 16th Monday Report referred only to the Ukranian Festival on Ice (October 8th through 13th). Other events, such as Bullets' and Capitals' games, will be announced in This Week and other university publications. Details for ordering discount tickets are given on the mail order forms, which are available at the Marvin Center Information Desk, the Student Activities Office (Marvin Center, Rooms 425 and 427) and the Alumni House at 714 - 21st Street, N.W. The discounts are available for all members of the George Washington University community.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, October 7, 1974

NEW REGISTRAR NAMED--Robert Gebhardtsbauer will become the university registrar on January 1, 1975. He will succeed Frederick R. Houser who is retiring as registrar after 16 years service to the university.

Mr. Gebhardtsbauer has held the post of registrar at American University since May of 1972. An alumnus of Temple University (A. B. and M. A.), he did additional graduate work at New York University. Past president of the Middle States Association of Collegiate Registrars and Officers of Admissions, Mr. Gebhardtsbauer is a member of the Executive Committee of the American Association of Collegiate Registrars and Admissions Officers.

Registrar Houser, a George Washington alumnus, (A. B., 1948 and M. A., 1950) plans to return to his native state of Pennsylvania.

TEAMSTERS CONTRACT--The university, on September 30, signed a two-year contract with Local 639 of the Teamsters Union. This contract applies to the 10 members of the Transportation Section of the university's Physical Plant Department. The contract signing followed nine months of negotiation with the Drivers, Chauffeurs, and Helpers Local Union 639 which is affiliated with the International Brotherhood of Teamsters, Chauffeurs and Warehousmen of America. The members of the Transportation Section provide driver services for trash collection and moving of office equipment and supplies for the university community. The remaining members of Physical Plant Services are covered under a contract with Local 82 of the Service Employees International Union (AFL-CIO).

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UNITED WAY CAMPAIGN--Key men for the United Way campaign will meet next Monday, October 14, at 1:30 p.m. in Rooms 410 and 415 of the Marvin Center. General chairman Boris Bell, Director of the Marvin Center, will conduct the meeting. President Elliott, Chairman Emeritus E. K. Morris, and United Way executive Will Spencer, will speak briefly. Division chairmen for the university are Associate University Librarian Alice Sheftel (non-academic) and Professor of Religion Harry E. Yeide (academic). Division chairman for the clinic, hospital, and School of Medicine is Associate Professor of Surgery and Associate Dean for Curricular and Student Affairs in the School of Medicine Dr. L. Thompson Bowles.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, October 14, 1974

1975-76 BUDGET--Because of the effect of inflation on the faculty and other members of the university community, the Budget Committee has approved a budget for 1975-76 with greater emphasis on salaries than has been the case in the past several years.

Classified employees will receive an increase of 10% on the first $10,000 of their salaries. There will be an increase of 7.5% on the next $6000 or any portion thereof, and an increase of 5% on that portion of salary in excess of $16,000. In addition, employees will be eligible for a merit increase not to exceed 3% of the June 30, 1975 salary.

The budget also provides for faculty salary increases averaging 9% for full professors and 11% for the other three full-time ranks.

These increases will utilize nearly all the financial resources available for the fiscal year 1975-76. Except for an increase in the allocation for book acquisitions by the Library, and an increase in the Admissions Office Budget for student recruitment, no funds will be available to increase other categories of expenses.

ENERGY CONSERVATION CONTINUES--Because of the efforts of everyone in the university community, consumption of electricity and fuel oil has been significantly reduced. With the continuing rising costs of both electricity and fuel, everyone's efforts are appreciated and it is still important to conserve both. The Physical Plant Department urges everyone to keep up the good work.

PROPOSALS FOR NEW COURSES INVITED--The Division of Experimental Programs wishes to remind the university community of the continuing availability of financial support for new courses which satisfy the guidelines of the institutional development grant to George Washington from the National Endowment for the Humanities. Grants can be awarded in two stages: for planning periods and for teaching. Students, as well as faculty, who have ideas for new courses are encouraged to locate faculty members who would be interested in planning and teaching

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such courses. Proposals should be directed to the Division of Experimental Programs. For additional information regarding criteria and procedures, contact Roderick S. French, 409, Monroe Hall, 676-7565.

GW FORUM TOPIC --The Editorial Board of GW Forum has chosen "Washington, D.C." as the topic for the fall issue. The topic may be treated objectively or personally by authors. Manuscripts, both prose and poetry, related to the topic will be welcomed, as well as artwork which need not relate to the topic. Associate Professor of English A.E. Claeyssens has been appointed to serve as Editor-in-Chief of the Editorial Board of GW Forum for the academic year 1974-75. Serving as Managing Editor will be Robert Garber, Assistant Director of Alumni Relations. The Forum office is on the third floor of Alumni House, 714 - 21st Street N.W. Any questions should be directed to Robert Garber (676-6435), Lelia Lesko (676-6555), or Professor Claeyssens (676-6920). Articles should not exceed 2,000 words and should be submitted to the Forum office by Friday, November 1.

KEY MEN AND WOMEN REMINDER--The United Way kickoff meeting is today, Monday, October 14, at 1:30 p.m. in Rooms 410 and 415 of the Marvin Center.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, October 21, 1974

FIRE PROTECTION AND SAFETY TRAINING--Following its annual survey of the campus, the university's insurance carrier recommended the expansion of our fire prevention and safety training program.

The university's policy as stated in its Safety Handbook encourages each of us to make a meaningful contribution toward accident prevention and to be aware of all possible safety measures.

All departments, both faculty and staff, are encouraged to contact Al Levasseur, the Safety Officer, to arrange for orientations on this important subject. Mr. Levasseur may be reached at 676-6110.

PARENTS' WEEKEND--Parents' Weekend 1974 will be held at the university this coming weekend, Friday through Sunday 25, 26, and 27. Members of the faculty and staff are particularly encouraged to attend the cocktail reception on Saturday afternoon, October 26, from 5:00 to 6:30 p.m. on the Terrace (3rd floor) of the Marvin Center. This reception is planned so that parents and their sons and daughters can talk with faculty and staff informally.

The weekend's program includes a keynote address by Dr. Dyckman Vermilye, executive director of the American Association for Higher Education, at a 10:30 a.m. Saturday morning session in the Marvin Theatre. Vice President for Development Seymour Alpert will speak briefly at the same session. General discussion groups with panels of students, faculty and administrators as well as a discussion of the employment outlook for students with staff from the Career Services Office will follow. Saturday afternoon parents will have the choice of a tour of Washington or a presentation on the university's physical development and a tour of the campus conducted by Vice President and Treasurer Charles E. Diehl. A breakfast on Sunday, October 27, at 10 a.m. will conclude Parents' Weekend.

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Any questions about the program should be directed to the office of Student Activities, Rooms 425-427 in the Marvin Center, telephone 676-6555.

FLU SHOTS AVAILABLE--The Student Health Center will administer flu shots on Wednesday and Thursday, October 23 and 24, between 1:00 and 4:00 p.m. in the lower lounge of Lisner Auditorium. Students, faculty, and staff of the university can receive the shots at a cost of $1.00 per injection. Please note: The shots are not recommended for anyone who has experienced allergic reactions to eggs or chicken, or who has a history of allergic reactions to flu vaccine, or who presently has flu symptoms.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, October 28, 1974 (1)

HEALTH MAINTENANCE ORGANIZATION PLAN--A Blue Cross representative will be on campus during the week of November 4 to explain the previously announced Health Maintenance Organization Plan to eligible faculty and administrative and staff personnel. These sessions will be held in Ross Hall, Room 117, in accordance with the following schedule:

DATE	TIME	EMPLOYEES WHOSE LAST NAME BEGINS WITH:
Monday, Nov. 4	10 a.m. to 12 noon	A - F
Tuesday, Nov. 5	10 a.m. to 12 noon	G - L
Wednesday, Nov. 6	10 a.m. to 12 noon	M - R
Thursday, Nov. 7	10 a.m. to 12 noon	S - Z
Friday, Nov. 8	10 a.m. to 12 noon	Make-up period

Since there is limited seating, personnel are encouraged to attend on the dates and at the times shown. Appropriate arrangements should be made with department chairmen, heads of departments, or supervisors in order to attend.

To be eligible for coverage under the HMO plan effective on January 1, 1975, employees must submit enrollment applications not later than November 12, 1974.

For those full-time employees who desire to enroll in Blue Cross-Blue Shield or to change their contracts, there will be a general open enrollment period through November 12, during which time employees may enroll in Blue Cross or Blue Cross-Blue Shield, or they may add Blue Shield, transfer, or enroll in HMO. Employees desiring to take advantage of this open enrollment period must visit their Personnel Offices prior to November 12 to complete the appropriate application form. Coverage for those employees enrolling during this period will be effective January 1, 1975. Completed application forms may not be submitted later than November 12.

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The staffs of the Records and Benefits Division of the university and the Medical Center Personnel Office are available to assist faculty and administrative and staff personnel with any questions. The Medical Center Personnel Office is at 2206 Eye Street, N.W., telephone 331-2601. The Records and Benefits Division Office of the university is at 2114 G Street N.W., telephone 676-6880.

REPAVING OF EYE STREET--The Washington Metropolitan Area Transit Authority (METRO) has announced a schedule for the repaving of the section of Eye Street in the vicinity of Rice Hall. The work will be done in three phases.

At the intersection of 21st and Eye Streets, N.W., the work of removing the deck beams and the restoration of street paving is scheduled to begin about November 1 (Friday). It is expected that this portion of the work will be completed about November 5 (Tuesday). Southbound traffic on 21st Street will be rerouted during this repaving.

Further information will be given in later Monday Reports when it is available.

FACULTY PHYSICAL EXAMINATIONS--Physical examinations are available free for all full-time faculty members at the Warwick Clinic, 2300 K Street, N.W., telephone 331-6732. Appointments must be made and the examination requires two separate visits. For further information, call Mrs. Stephanopoulos at 676-6829.

COMMITTEE FORMED TO STUDY PUBLIC LAW 93-380--New legislation entitled "The Family Educational Rights and Privacy Act of 1974"(Public Law 93-380) is at present scheduled to take effect on November 19, 1974. In part the legislation defines the rights of college and university students to inspect their college and university files and sets forth certain obligations of the institutions in this regard.

The Department of Health, Education and Welfare has handed down no guidelines for compliance with the new law and has announced that it will not be able to do so before the November 19th deadline.

A committee of faculty, staff, and students, has been formed under the direction of Dr. Carl Walther, assistant vice president for academic affairs, to guide the university in complying with the new law.

EDITOR'S NOTE: Beginning with this issue The Monday Report will be numbered in sequence for filing purposes.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, November 4, 1974 (2)

FLU SHOTS MAKE-UP DAY--The Student Health Center will administer flu shots tomorrow, Tuesday, November 5, between 1 and 4 p.m. in the lower lounge of Lisner Auditorium for those who may have missed the earlier opportunity. Students, faculty, and staff of the university can receive the shots at a cost of $1.00 per injection. Please note: The shots are not recommended for anyone who has experienced allergic reactions to eggs or chicken, or who has a history of allergic reactions to flu vaccine, or who presently has flu symptoms. This is the last opportunity for these flu shots this year.

HOT AND COLD--From those who have found their offices hot when they would wish them to be cool, and cold when they would wish them warm, the Physical Plant Department would like to request a renewed measure of patience and understanding. The unseasonal changes of the changing season make it difficult to regulate office temperatures. The Physical Plant Department is aware of everyone's need to be comfortable in his or her office and will continue to make every effort to see that this is the case.

POSTERS, SIGNS, AND NOTICES--The posting of signs, notices, etc. in unauthorized areas, such as the exterior of university buildings, is not in accordance with university regualtions. The cooperation of all members of the university community is requested in order that a pleasant and clean appearance may be maintained throughout the campus.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, November 11, 1974 (3)

SMITH CENTER BASKETBALL MARATHON--Basketball stars and would-be stars--in fact, all members of the university community--are invited to participate in the basketball marathon extravaganza scheduled for the Marvin Center third floor ballroom on Friday, Saturday, and Sunday, November 22, 23, and 24. The sporting marathon is sponsored by the Students for The Smith Center Committee and will benefit the Charles E. Smith Center Building Fund. Chairman of the basketball marathon is university senior Jay Krupin.

Each player must have a $10 entrance fee from a sponsor. Any individual or organization interested in sponsoring players should call the Development Office at 676-6415. Sponsor's checks should be made out to The George Washington Univeristy. The amount is tax deductible.

The marathon will run from 8 p.m. to 3 a.m. Friday, November 22; from 7 a.m. to 3 a.m. Saturday, November 23; and from 7 a.m. to 6 p.m. Sunday, November 24. Those signing up for the marathon will be divided into two teams which will compete during the two days. The event will be open to the public with an admissions charge of 50¢ per person for observers.

Special competitions will be held on Friday and Saturday evenings from 11 p.m. to 1 a.m. Friday's competition will be a free-throw contest with 25 players each having 10 chances to make a basket. The contest will continue until one of the players wins. Saturday there will be a "one-on-one" competition with 16 players starting. Eight pairs will play each other for seven baskets. Successive winners will play each other until the competition winner emerges. A number of guest players are being invited from within the university, the sports community, and the Washington scene.

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EYE STREET REPAVING PROGRESS REPORT--The latest information from the Washington Metropolitan Area Transit Authority (METRO) indicates that the portion of Eye Street from 21st Street to the Colonial Parking Garage in the Henry Building will be closed until Friday, December 6. Further information on the repaving will be provided as it becomes available.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, November 18, 1974 (4)

ENERGY COSTS STILL RISING--Costs to the university for electricity, oil, gas, and water have risen markedly in the past year to the point that even more diligent efforts on the part of everyone in the university community to conserve them will be required. In 1973-74 the university expended more than one and half million dollars ($1,643,858) for the four commodities. In this year, 1974-75, it is estimated that the cost will rise to $2,000,000. In 1975-76, the figure is expected to rise still higher to approximately $2,478,372. These cost increases have come in spite of the efforts we have all made to reduce the consumption of energy. When the conservation of energy requires the closing of buildings on weekends and the reduction of temperatures in offices it is hoped that everyone will understand the reasons. To the degree possible it is hoped that those who have to work or study late or on weekends will use the libraries or the Marvin Center.

UNIVERSITY RED CROSS BLOOD PROGRAM--On Monday, December 2, between 10:30 a.m. and 3:30 p.m., the university will be host to a blood drive as a participating institution of the Red Cross Blood Program. 125 donors are needed. For meeting this goal the Red Cross Blood Program will supply or replace all blood used by the university community (students, employees, faculty, and staff) at any hospital in the United States for a one-year period. There is an additional coverage for each specific donor to include spouse, dependent children, parents, and grandparents.

Those who will donate should call 331-6386 for an appointment. Persons between the ages of 18 through 65 are eligible. Questions should be directed to the office of Dr. William L. Marsh, university coordinator for the blood drive, at 331-6386.

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STUDENT GOVERNMENT REFERENDUM--Faculty and staff are alerted to the fact that the Joint Committee of Faculty and Students has been authorized by President Elliott to conduct a mail ballot referendum of all students (undergraduate, graduate, professional school, Division of University Students, and degree candidates of the College of General Studies) to determine whether or not they want a student government.

The ballots are expected to be mailed during this week. Postage free ballots must be returned by Wednesday, December 11.

Faculty and staff are asked to refer any questions originating with students to the Student Activities Office, Extension 6555.

It is particularly important to note that part-time students <u>are</u> included in this balloting.

XEROX CREDIT--Persons using Xerox equipment should note that The Xerox Corporation allows credit for defective copies. Near each Xerox copy machine there should be a container for the deposit of these bad copies. The person responsible for preparing the monthly meter card should enter the credits for these copies on the card prior to submission in order to get the credit, and retain the defective copies for at least a month in case Xerox desires to verify the count. In view of the extensive use of Xerox copying machines throughout the university community, it is important that these credits be claimed.

EXHIBIT SPACE AVAILABLE--All departments of the university are invited to use the exhibit facilities in the University Library to present the work and interests of their departments to the university community.

Exhibits related to physics, astronomy, Romance languages, art, anthropology, and Scandenavian studies have already been presented. The Department of Religion and the Women Studies program are scheduled for exhibits in early 1975.

The members of the library staff responsible for these exhibits hope that many more departments will take advantage of this opportunity. Margaret Clark, chairman of the Exhibits Committee, should be contacted for details and scheduling at 676-6047.

SMITH CENTER BASKETBALL MARATHON REMINDER--The basketball marathon for the Charles E. Smith Center will take place this coming weekend, Friday, Saturday, and Sunday, November 22, 23, 24, in the Marvin Center Ballroom. Anyone wishing to sponsor a player should call the Development Office at 676-6415.

UNITED WAY REMINDER--Now that the week before the Thanksgiving holiday is here, the United Way Campaign key men and women would like to remind those who plan to give that now is a good time to do it.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, November 25, 1974 (5)

BLUE CROSS-BLUE SHIELD CONTRACT CHANGE--- As of January 1, 1975, the university will enter into a retrospective rating contract with with Group Hospitalization, Inc. to provide for a refund to the university Blue Cross-Blue Shield Group in the event that claims experience is favorable. Any refund resulting from favorable experience would be applied to a reduction of premiums paid by university employees. This contract change was negotiated in response to recommendations made by several Faculty Senate Employee Benefit Committees.

Due to this contract change as of January 1, 1975, individual Blue Cross-Blue Shield premiums will increase from $14.78 to $15.22 and family premiums from $35.15 to $36.20. Both the individual and family premiums will be reduced by the previously announced university contribution of $8.91 which will also become effective January 1, 1975.

These premium rates will be in effect for a full twelve months to December 31, 1975, rather than June 30, 1975, as was the case under the previous contract.

PRELIMINARY GUIDELINES FOR UNIVERSITY COMPLIANCE WITH PUBLIC LAW 93-380--The committee of faculty, staff, and students appointed by President Elliott to guide the university in complying with Public Law 93-380, "The Family Educational Rights and Privacy Act," has recommended preliminary guidelines to the President which have been approved. These guidelines are now university policy with regard to access to students' records during the period between November 19, 1974 (when the law went into effect) and the issuance of Federal guidelines for compliance with the law. Copies of the Preliminary Guidelines are being made available to all members of the faculty and to appropriate administrative officers and members of the staff of the university. Copies are also being provided for display in record-keeping offices.

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When final guidelines are issued by the Department of Health, Education, and Welfare, the committee will review the university's preliminary guidelines, in the light of all information then available and recommend appropriate revisions.

NEW UNIVERSITY UNIQUE ZIP CODE, 20052--The George Washington University has been awarded the unique zip code 20052. Its use is effective immediately. The new zip code is applicable to the university only and is not for use by The George Washington University Medical Center, off-campus university sponsored projects, or other areas which receive their mail directly from The United States Postal Service.

Cards announcing our new zip code will be available in the University Mail Room, without charge, for insertion in outgoing correspondence to alert correspondents to the change. All stationary currently on hand may be used until the existing supply is exhausted.

Business reply mail bearing the permit imprint 545-R will continue to bear zip code 20006.

SMITH CENTER BASKETBALL MARATHON POSTPONED--The basketball marathon scheduled for November 22, 23, and 24 has been postponed by the committee until sometime during the basketball season. The new dates will be announced later.

RED CROSS BLOOD PROGRAM REMINDER--On Monday, December 2, between the hours of 10:30 a.m. and 3:30 p.m. volunteers may give blood through the Red Cross Blood Program. 125 donors are needed. Those who will donate and those who have questions should call the office of Dr. William L. Marsh, university coordinator for the blood drive, at Medical Center extension 6386.

-MONDAY REPORT-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, December 9, 1974 (6)

* *

* The President and Mrs. Lloyd H. Elliott *

* extend *

* holiday greetings and best wishes for the new year *

* to The George Washington University family *

* of students, faculty, staff, and friends. *

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EYE STREET REPAVING PROGRESS REPORT--The next section of Eye Street to be repaved (between 21st and 22nd Streets, N.W.) will be the section between the Colonial Parking Garage entrance in the Henry Building to the alley west of Rice Hall. The latest information from the Washington Metropolitan Area Transit Authority (METRO) indicates that this portion of Eye Street will be closed for several weeks beginning sometime during the week of December 16th.

NEW CAMPUS DIRECTORY AVAILABLE--Copies of the 1974-75 Campus Directory, as well as the supplement listing the services provided by the departments of the Office of the Vice President and Treasurer, are now available. They may be picked up at the Mail Room, Building Z, 2120 H Street, N.W.

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TELEPHONE VOLUNTEERS NEEDED--There is a need for volunteers who can donate two or more hours a week during regular office hours to help the Lipid Research Clinic of the Medical Center handle its busy telephones. The clinic is at 2150 Pennsylvania Avenue, N. W. in Room 447. Those who wish to volunteer should call Andrea Arden at Medical Center extension 2709 or 2744, Monday through Friday, from 8:00 a.m. to 4:30 p.m.

STUDENTS BOOK COLLECTORS' CONTEST--Members of the faculty and adminsitrative staff are encouraged to call the attention of students to the student book collectors' contest being sponsored by the Friends of the George Washington University Libraries. Six hundred dollars in three prizes will be awarded at the annual spring meeting of the Friends if winners are selected in all three categories: first, second, and third. The contest is open to all students enrolled at the university during the 1974 fall semester. All library staff members full-time and part-time are ineligible to participate. Contest rules and entry forms will be available at the University Library Information Desk at 2130 H Street, N.W.

UNICEF CARDS--The International Students Society will be selling UNICEF greeting cards at 2129 G Street, N.W. through this Friday, December 13, between 9 a.m. and 4 p.m.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Special Edition for Tuesday, December 10, 1974 (7)

THE FOLLOWING ARE EXTRACTS OF RESOLUTIONS ADOPTED AT THE GEORGE WASHINGTON UNIVERSITY BOARD OF TRUSTEES MEETING HELD ON DECEMBER 9, 1974

WHEREAS, at a special meeting held on the 9th day of December 1974, The George Washington University Board of Trustees has carefully and thoroughly considered the numerous documents presented by Dr. George A. Kelser, Jr., on behalf of "An Ad Hoc Committee Representing 200 or More Concerned Pre-Clinical and Clinical Full-Time and Limited Service Faculty Members and House Officers of The George Washington University Medical Center" expressing a lack of confidence in the incumbent Vice President for Medical Affairs, and the Resolution supported by some members of the Medical Center faculty of the rank of assistant professor or higher; and

WHEREAS, the Board of Trustees has also considered the oral statements made to the Board by Dr. James J. Feffer and Dr. George A. Kelser; further considered the Liaison Committee on Medical Education's Report received in October 1974, conferring full approval, for a period of seven years, on this University's program terminating in the M.D. degree and continued full institutional membership of this University's School of Medicine and Health Sciences in the Association of American Medical Colleges; the support of Dr. James J. Feffer by the chairmen of fourteen departments of The George Washington University Medical Center, and, other pertinent documents, it is hereby

RESOLVED, that the Board of Trustees after careful study and review of all evidence made available to it affirms its confidence and support of the Vice President for Medical Affairs of The George Washington University, and

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FURTHER RESOLVED, that this Board of Trustees does further urge the faculty of the Medical Center to pursue diligently the preparation of an appropriate constitution and set of by-laws that will provide for the proper representation of faculty views and advice in accordance with the Code and Ordinances governing the academic personnel of this University, and this Board is not satisfied that the Vice President for Medical Affairs does not in fact continue to have the confidence of the faculty concerned, and

FINALLY RESOLVED, that this Board of Trustees does urge and request that all members of the Medical Faculty continue to cooperate with the programs and high purposes of the Medical Center.

WHEREAS, the President reported to the Board of Trustees that the Vice President for Medical Affairs had informed the Chairman of the Department of Medicine that he would not support his reappointment as Chairman of that Department after June 30, 1975, it is hereby

RESOLVED that the Board of Trustees does hereby affirm and ratify the decision of the Vice President for Medical Affairs not to reappoint the present Chairman of the Department of Medicine after June 30, 1975.

WHEREAS, the Board of Trustees notes that there were 330 members declared eligible by the Executive Committee of the Faculty Senate to cast ballots on the Resolution pertaining to a vote of confidence/no confidence of the Vice President for Medical Affairs, and

WHEREAS, this Board interprets the term "active status full-time service" to mean members of the faculty who devote their full time and efforts to University service and not faculty members who hold full-time appointments in agencies or other institutions,

NOW THEREFORE BE IT RESOLVED, that this Board believes, and it has been advised by University Counsel, that only full-time faculty members are eligible to vote on resolutions of the type referred to herein, and the President shall refer to the Executive Committee of the Faculty Senate this determination of this Board and requests that the Executive Committee of the Faculty Senate consider this matter and advise the President of its opinion.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Editor

Monday, December 16, 1974 (8)

BLOOD DRIVE QUOTA--In the blood drive at the university on December 2, the university community met its quota and went beyond it, exceeding the stated quota by approximately 10 per cent according to Dr. William L. Marsh, university coordinator for the drive.

BUILDING HOURS FOR CLASS RECESS AND HOLIDAY PERIODS--The university community should be aware that during the class recess and holiday periods, strict energy conservation measures will be in effect. Most university buildings will be closed and heat reduced to a minimum the four stated holidays and weekends between now and the beginning of January. On the days during this period when the university is open, heat will be supplied at slightly less than normal temperatures during normal office hours, 8 a.m. to 6 p.m.

The university is attempting to consolidate group activities during this period in as few buildings as possible. Those who have activities planned for this period, such as make-up examinations, classes, or meetings, which have not been scheduled through the Office of Business Affairs, should call university extension 6400 for assignments to buildings which are scheduled to be open.

The University Library and the Marvin Center will generally be open over the weekends and recess periods. Both will be available to those who may find their offices uncomfortable.

The schedules for the two buildings are as follows:

	MARVIN CENTER	UNIVERSITY LIBRARY
Thursday, Dec. 19	7 a.m. to Midnight	9 a.m. to 10 p.m.
Friday, Dec. 20	7 a.m. to Midnight	9 a.m. to 10 p.m.
Saturday, Dec. 21	CLOSED (Ground Floor only open 7 a.m. to Midnight)	1 p.m. to 6 p.m.

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	MARVIN CENTER	UNIVERSITY LIBRARY
Sunday, Dec. 22	CLOSED (Ground Floor open 7 a.m. to Midnight)	1 p.m. to 6 p.m.
Monday, Dec. 23	CLOSED (Ground Floor open 7 a.m. to Midnight)	CLOSED
Tuesday, Dec. 24	CLOSED (Ground Floor open 7 a.m. to Midnight)	CLOSED
Wednesday, Dec. 25	CLOSED (Ground Floor open 7 a.m. to Midnight)	CLOSED
Thursday, Dec. 26	7 a.m. to 7 p.m.	11 a.m. to 7 p.m.
Friday, Dec. 27	7 a.m. to 7 p.m.	11 a.m. to 7 p.m.
Saturday, Dec. 28	CLOSED	1 p.m. to 6 p.m.
Sunday, Dec. 29	CLOSED	CLOSED
Monday, Dec. 30	7 a.m. to 7 p.m.	11 a.m. to 7 p.m.
Tuesday, Dec. 31	7 a.m. to 7 p.m.	9 a.m. to 5 p.m.
Wednesday, Jan. 1, 1975	CLOSED	CLOSED
Thursday, Jan. 2	7 a.m. to 7 p.m.	11 a.m. to 7 p.m.
Friday, Jan. 3	7 a.m. to 7 p.m.	11 a.m. to 7 p.m.
Saturday, Jan. 4	7 a.m. to 7 p.m.	1 p.m. to 6 p.m.
Sunday, Jan. 5	7 a.m. to 7 p.m.	CLOSED
Monday, Jan. 6	7 a.m. to Midnight	11 a.m. to 7 p.m.
Tuesday, Jan. 7	7 a.m. to Midnight	11 a.m. to 7 p.m.
Wednesday, Jan. 8	7 a.m. to Midnight	11 a.m. to 7 p.m.

-Monday Report-